

Minutes of the
Dodge County Highway Committee Meeting
June 28, 2018

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on June 28, 2018 in the Dodge County Highway building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR

ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, Jeff Berres, David Frohling, and William Muche. There were no non-Committee County Board Supervisors in attendance. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. County Administrator Jim Mielke, Scott Kusel, and Chris Hookstead were present for part of the meeting.

PUBLIC COMMENTS: Chris Hookstead presented a written offer to sell land in the Town of Lowell to Dodge County.

APPROVAL OF THE MINUTES OF THE JUNE 14, 2018 MEETING: Minutes of June 14, 2018 were approved as submitted.

COMMITTEE REPORTS:

- **HIGHWAY CONDITION/SAFETY CONCERNS:** Berres informed the Committee that he is circulating a petition relating to transportation projects and buildings.
- Muche shared several concerns with the Gold Star Trail adjacent to STH 28.

COMMISSIONER'S REPORTS:

- **Equipment Delivery Updates:** Field gave updates on anticipated delivery dates for two Ram pickup trucks and four Ford one-ton dump trucks from Ewald Automotive.
- Employee roster and availability updates were discussed.

PROJECT UPDATES:

- **CTH AW (CTH A – Jersey Road) Pulverizing Bids** – Thompson reported that Kartechner Brothers of Waupun was the successful low bidder for pulverizing this project.
- **CTH C (Jersey Road – USH 151)** – Cross culverts are being replaced at this time. The project is on schedule.
- **Airport Runway Reconstruction** – Paving of the runway is scheduled to start immediately. Carpet is being installed in the terminal building during the scheduled airport shut down period of July 5 – 15.

Dodge County Highway Committee Minutes for June 28, 2018 cont.

- WisDOT Local Bridge Funding Update – Thompson explained the current status of the funding for six local bridge replacement projects.

REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:

- Equipment Replacement Contract Offer – Truck Country offered a proposal to exchange three new 2019 quad axle dump trucks for three 2018 quad axle dump trucks currently owned by Dodge County Highway Commission in April of 2019 with no trade difference required. Motion by Muche and seconded by Fink to authorize the Commissioner to accept this proposal. Motion carried.
- Driveway Appeal on CTH J – Scott Kusel presented an explanation for his request to seek a variance to install a driveway to his property on CTH J in an area that does not meet the required spacing. Motion by Muche and seconded by Frohling to approve this request. Motion carried.
- Designate County Trunk Highways in the Town of Theresa as ATV - UTV Routes by Ordinance – Thompson presented an ordinance authorizing several ATV – UTV routes on county highways in the Town of Theresa. Motion by Fink and seconded by Muche to approve these routes. Motion carried. This ordinance will be sent to the County Board for consideration.

REVIEW 2019-2023 CAPITAL IMPROVEMENT PROGRAM: The Committee reviewed the initial draft of the capital improvement plan. 2019 equipment purchases were reviewed.

DISCUSS TRANSPORTATION FUNDING OPTIONS: Several transportation funding options including a wheel tax and bonding were discussed. No action was taken.

CONSIDER REQUEST FROM CITY OF WAUPUN FOR PAVING PART OF CTH M: Thompson presented a cost share proposal from the City of Waupun for repaving a portion of CTH M. This will be considered in the 2019 budgeting process. No action was taken.

ENTERTAIN A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO §19.85(1)(E), WIS. STATS., TO DELIBERATE OR NEGOTIATE THE PURCHASE OF PUBLIC PROPERTY OF A COMPETITIVE NATURE REQUIRING A CLOSED SESSION; SPECIFICALLY, TO CONSIDER AND DISCUSS AN APPRAISAL AND PARAMETERS FOR AN OFFER FOR A PARCEL OF VACANT LAND LOCATED IN THE TOWN OF LOWELL IDENTIFIED AS PIN 032-1014-2141-001 AS A POTENTIAL SITE FOR A HIGHWAY SHOP: Motion by Fink and seconded by Frohling to convene in closed session pursuant to §19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchase of public property of a competitive nature requiring a closed session; specifically, to consider and

Dodge County Highway Committee Minutes for June 28, 2018 cont.

discuss an appraisal and parameters for an offer for a parcel of vacant land located in the Town of Lowell identified as PIN 032-1014-2141-001 as a potential site for a highway shop. A roll call vote was taken. Motion carried by unanimous vote of all members present at 10:50 a.m.

Members present: Jeffrey Caine, Richard Fink, Jeff Berres, David Frohling, and William Muche

Members absent: None

Others present: Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, and County Board Chairman Russell Kottke

RETURN TO OPEN SESSION: Motion by Frohling and seconded by Berres to return to open session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 11:23 a.m.

CONSIDER, DISCUSS, AND TAKE ACTION ON THE FOLLOWING:

- The Property (PIN) Discussed in Closed Session – No action was taken.


REVIEW VOUCHER PAYMENTS: Voucher payments were reviewed.

DETERMINE NEXT MEETING DATE AND TIME: The next Highway Committee meeting will be at 7:00 a.m. on July 10 in the Administration Building.

FUTURE AGENDA ITEMS: The following item will be added to a future agenda: land purchase offer in closed session.

FIELD REVIEW: There was no field review.

ADJOURN: The meeting adjourned at 11:37 a.m.



Jeffrey Caine – Chairman



Richard Fink – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.